

Food Labeling – Ordering Instructions



Download the necessary forms from Food Labeling's webpage:

- Order Form
- Formula Worksheets: Summary Sheet and Formula Sheet

To place an order, submit the following forms and information:

- **Order form:** Provide company/contact information. Indicate the type and quantity of reports needed. Sign and date.
- **Formula worksheets:** Each formula should contain one Summary Sheet and at least one Formula Sheet. If an item is composed of multiple components, a Formula Sheet should be included for each component.
- **Specification sheets** from the supplier or manufacturer for each ingredient in the formula(s). These sheets should thoroughly identify the product and its composition, plus include any code numbers relevant to the product. *Example* on following page.
- To order a Food Label Compliance Review, submit an order form and an actual-size label. Either email the label in an Adobe Acrobat Reader (pdf) file or send by regular mail or courier service. Inform us of the package dimensions and the amount of available labeling space.
 - For Canadian Food Label Compliance Review/Adaptation, also submit an unrounded 100-gram nutrition profile. If you do not have the 100-gram profile, we can compute the information from your formulation and ingredient specification sheets.
- **Prepayment** is required from new clients. Please include payment with your order for those items that have a set fee. We will invoice for any hourly charges. If ordering only hourly-fee services, please contact our office to arrange payment.

All Labeling work is confidential; therefore, a Nondisclosure of Proprietary Information Agreement must be signed and returned to our office. We will send the Agreement to you either at your request or when your first order is received.

AIB requires the Client adhere to the following provisions:

- All communication, including forms and ingredient specification sheets, must be in English.
- All international sales must be handled on a prepaid basis.

Orders may be submitted by any combination of the following methods:

- Email: labelorder@aibonline.org
- Fax: 785-537-1493 Attention: Food Labeling
- Mail: 1213 Bakers Way, PO Box 3999, Manhattan, KS 66505

Should you have questions, please contact our office.

- Telephone: 785-537-4750 or 800-633-5137
- Email: labelorder@aibonline.org

Information Submitted for Labeling and Disclosure. In order to properly prepare the necessary labels and disclosures, certain information must be provided by the client. AIB International is not responsible for inaccuracies in labeling or other disclosure information, in the event the information provided by the client is not accurate or complete.

XYZ Food Ingredients, Inc.

PRODUCT SPECIFICATION

PRODUCT **Liquid Egg Whites**
PRODUCT No. 1234

Date revised: 9/1/09
Date issued: 6/30/09

DESCRIPTION Liquid Egg Whites (1234) is a pasteurized liquid egg white product.

USAGE Used in angel food cakes, candies, meringues, and other bakery items.

INGREDIENTS Egg Whites, Sodium Citrate, Triethyl Citrate, Guar Gum

ALLERGENS Egg

NUTRITION INFORMATION Per 100g

PHYSICAL/CHEMICAL SPECIFICATIONS

Solids	11.0-12.0%
pH	6.5 - 6.9
Visual inspection	No foreign matter
Color	Typical of egg whites
Odor	Characteristic

Calories	47	cal
Protein	9.8	g
Total Fat	0	g
Saturated Fat	0	g
Trans Fat	0	g
Cholesterol	0	mg
Carbohydrates	1.05	g
Sugars	0.5	g
Dietary Fiber	0.1	g
Vitamin A	0	I.U.
Vitamin C	0	mg
Thiamin	0.01	mg
Niacin	0.1	mg
Riboflavin	0.4	mg
Folic Acid	3	mcg
Iron	0.05	mg
Calcium	7	mg
Sodium	158	mg
Potassium	136	mg

MICROBIOLOGICAL SPECIFICATIONS

Standard Plate Count	< 10,000 cfu/g
Coliform	< 10 cfu/g
Salmonella	Negative / 100g
E. Coli	< 10 cfu/g
Yeast and Mold	< 10 cfu/g
Coagulase + Staph	< 10 cfu/g

PACKAGING 30 lb containers

STORAGE Store in a refrigerated environment at a temperature of 33°F to 38°F. Do not freeze this product.

SHELF LIFE 12 weeks from date of manufacture, provided the product is unopened and stored as above. After opening, it may be held for use for 3 days if handled properly.

KOSHER STATEMENT This product is kosher (OU) and is produced under OU supervision.

REGULATORY STATEMENT This product has been prepared and packaged under supervision of the U.S. Department of Agriculture.