

AIB CERTIFIED FOOD DEFENSE COORDINATOR

Description:	The AIB Food Defense Coordinator Certification identifies individuals who have received intensive food defense training and understand the concepts of how to develop and/or evaluate an effective Food Defense Plan to minimize the risk of intentional contamination of a food product. The individual has also developed a skill set to conduct an effective vulnerability assessment to identify hazards, assess the associated risk, and recommend effective mitigation strategies.
Certification Requirements:	<ul style="list-style-type: none"> • Completion of one of the following courses: <ul style="list-style-type: none"> ○ AIB Food Defense Coordinator (public, in-plant, or online) ○ AIB Food Defense Practitioner: Coordinator Level 2 <p style="text-align: center;">AND</p> <ul style="list-style-type: none"> • Successful completion of the online Food Defense Coordinator Certification Exam by achieving a passing score of at least 80%
Certification Period:	2 years (through December 31 of the second year)

RECERTIFICATION INFORMATION:

Recertification Requirements:	<ul style="list-style-type: none"> • Obtain a minimum of two (2) hours of continuing education in the area of food defense prior to the certification expiration date. Participation in more than one event may be necessary. <p style="text-align: center;">Note: If more than two hours of training are obtained during the two-year certification period, these cannot be used to extend the certification. The requirement is for a MINIMUM of two hours during each certification period.</p> <ul style="list-style-type: none"> • Complete and submit the Proof of Attendance form to AIB for review.
Recertification Options:	<ul style="list-style-type: none"> • Food Defense Webinars (AIB and non-AIB) • Food Defense Courses (non-AIB) • AIB Food Defense Coordinator (public seminar, online course, in-plant training) • AIB Food Defense Practitioner: Coordinator Level 2 (public seminar) • Retake certification exam

<p>Timing:</p>	<p>The Proof of Attendance form, along with any applicable supporting documentation, should be submitted for review during the calendar year the certification will expire.</p> <p>For those choosing the option to retake the exam, the exam must be completed within the calendar year the certification will expire.</p>
<p>Review:</p>	<p>AIB will review all Proof of Attendance submissions to ensure the continuing education obtained meets the requirements for recertification. An email will be sent to the applicant indicating if the requirements for recertification have or have not been met.</p>
<p>Recertification Fee:</p>	<p>There is a \$100 recertification fee. A payment form will be provided in the email confirming recertification requirements were met. The recertification fee will be waived for those attending the AIB Food Defense Coordinator (public or online only) or the AIB Food Defense Practitioner: Coordinator Level 2 courses.</p>
<p>Issuance of New Wallet Card and Sticker:</p>	<p>Upon receipt of the recertification fee, the recertification will be processed and a new wallet card and sticker mailed.</p>
<p>Grace Period:</p>	<p>A grace period of three (3) months beyond the certification expiration date is provided.</p>
<p>Notification of Expiration:</p>	<p>As a courtesy, AIB will send two email notifications (approximately one year and approximately six months) prior to the certification expiration date. It is the responsibility of the Certified Food Defense Coordinator to ensure their email information is current in AIB's database.</p> <p>Note: If you have opted out of receiving email promotions from AIB, you will <u>not</u> receive the emailed expiration notices or information on events that would count toward recertification credits.</p>
<p>Lapsed Certifications:</p>	<p>If a Certified Food Defense Coordinator fails to obtain two hours of continuing education during the two year certification period and/or fails to submit the Proof of Attendance documentation prior to the end of the grace period, the certification is considered expired. In order to re-establish the certification, the individual would need to attend one of the following courses AND successfully complete the online exam with a score of 80% or higher:</p> <ul style="list-style-type: none"> • Food Defense Coordinator (public, in-plant, or online) • Food Defense Practitioner: Coordinator Level 2